COLUMN 1	COLUMN 2	COLUMN 3	COLUMN 4
 Topic (one sentence description of the decision being sought) Who will take decision Give date or period within which decision is to be taken Directorate contact (include e-mail and telephone) 	 (5) Principal Groups/Organisations to be consulted before decision is made (6) Method of consultation (external only [if applicable]) 	 (7) Name of person(s) to whom representations can be made (e-mail/telephone) (8) When should they be made by (closing date) 	 (9) List background documents submitted to Cabinet/Cabinet Member in respect of the decision (10) Is this information unrestricted or exempt? (11) Date first entered in Notice
KEY 48/21/22	(5) Not applicable.	(7) Mike Davis, Strategic Director (Corporate	(9) Cabinet report of 6 June 2022
(1) COVID-19 Additional Relief Fund Scheme	(6) Not applicable.	Resources) – 01304 872107; mike.davis@dover.gov.uk	(10) Unrestricted
(2) Cabinet		(8) 20 May 2022	(11) 6 May 2022
(3) 6 June 2022			
(4) Mike Davis, Strategic Director (Corporate Resources) – 01304 872107; mike.davis@dover.gov.uk			

Brief Details of Item:

(Please provide information about the contents of this item and the reason for decision.)

The Government has allocated £6,326,216 of funding to Dover District Council (DDC) to meet the costs of additional Business Rates Relief, to be granted by DDC through a discretionary scheme under Section 47 of the Local Government Finance Act 1988. Cabinet approval is sought to implement a Covid-19 Additional Relief Fund Scheme based on the business rates charge for eligible properties, but with a cap of £2,243,000 on the maximum relief to be awarded to any single business.

Deadline for Item:

(Please indicate the date and whether this is statutory, operational or to meet the requirements of another agency.)

Operational.